



OFFICE OF THE

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI

C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002

F.No.P-328/T&P/Sr.PS&PS/2023-24/8947

Dated: 16 August, 2023

ORDER NO. 141 /G.O.
2023-24

Sub: - Estt. Group 'B' - Transfer and Posting of Sr. Private Secretary & Private Secretary – regarding

The transfer and posting of the following Sr. Private Secretaries & Private Secretaries are hereby ordered with immediate effect and until further orders:-

SR. NO.	NAME	DOB	TRANSFERRED FROM	TRANSFERRED TO
1	ARCHANA SABHARWAL	26-07-1966	PDIT INV 01, DELHI	CIT(Appeals)Unit-21, DELHI
2	AVINASH KUMAR (OH)	14-02-1985	CIT(Appeals)Unit-14, DELHI	PCIT 15, DELHI
3	BABLI	21-09-1972	PCIT 1, DELHI	ADG L&R 02, DELHI
4	HIMMAT SINGH	20-02-1970	ITAT, DELHI	CIT(ITA)(OSD) CBDT
5	JAISHREE DEVENDER KANOJIA	29-03-1973	ADG L&R 02, DELHI	PCIT 1, DELHI
6	JASVINDER PAL KAUR	18-05-1970	CIT EXEMPTION, DELHI	PCIT (AU)-4, DELHI
7	KAMLESH	21-09-1966	CIT(Appeals)Unit-21, DELHI	ITAT, DELHI
8	KRISHNA KUMAR	25-06-1987	CIT AUDIT 01, DELHI	PCIT 12, DELHI
9	MONIKA MALIK	14-10-1992	CIT(Appeals)Unit-12, DELHI	PCIT (AU)-6, DELHI
10	NEELAM SHAMI	23-12-1970	PCIT 15, DELHI	PDIT INV 01, DELHI
11	NEERU MAGGU	20-01-1966	PCIT (VU)-3, DELHI	PCIT (VU)-4, DELHI
12	POONAM NEGI	16-03-1987	ADDL CIT HQ ADMN, DELHI	CIT(Appeals)Unit-12, DELHI
13	PRABHJOT KAUR(PH)	08-07-1971	CIT(A)-31, DELHI	CIT AUDIT 02, DELHI

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14	RAJNI GUPTA AGARWAL	05-01-1981	CIT AUDIT 02, DELHI	TRANSFER PRICING 03, DELHI
15	RAMESH SINGH	27-12-1968	ITAT, DELHI	PCIT (VU)-3, DELHI
16	REENA KHANNA	29-10-1972	PCIT (VU)-4, DELHI	CIT(HQ) INTL TAX, DELHI
17	REKHA BHATI	13-11-1972	PCIT (AU)-6, DELHI	PCIT (AU)-9, DELHI
18	SANJAY KUMAR JATAV	05-06-1981	UOP	CIT(A)-31, DELHI
19	SATISH KUMAR	05-12-1990	CIT(HQ) INTL TAX, DELHI	CIT(Appeals)Unit-14, DELHI
20	SAVITA	27-02-1982	PCIT (AU)-9, DELHI	CIT AUDIT 01, DELHI
21	SUNITA JYOTRI	02-03-1969	PCIT 12, DELHI	CIT EXEMPTION, DELHI

2. All the Sr. Private Secretaries & Private Secretaries transferred vide this order shall be treated as deemed relieved w.e.f. 22.08.2023(F/N) and are directed to join their new place of posting by F/N of 23.08.2023.

3. The officers under transfer to another building shall get their bio-metric attendance shifted to their new place of posting after joining the new place of posting.

4. The Controlling Officers should ensure that the officer before being relieved submit his/her resume/self-assessment to the concerned Reporting Officer and report and review APARs of their subordinates and submit them to the concerned Reviewing Officer or the Principal CCIT, Delhi as the case may be. A compliance certificate with regard to above shall be given in writing by the officer under transfer and the same shall be forwarded to Principal CCIT, Delhi.

5. Any representations with regard to this order would be considered only when it is sent after joining the new charge and through proper channel. It is also clarified that all the representations received till date regarding transfer and posting in the cadre of Sr. Private Secretaries & Private Secretaries are stands disposed off with the issue of this order.

6. The Controlling Officers should ensure that the above-mentioned officers shall be relieved to join their new place of posting by the due date and a compliance certificate with regard to above shall be forwarded to O/o the Principal CCIT, Delhi.


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7. This issues with the approval of Principal Chief Commissioner of Income-tax, Delhi.


—sd—

(SAWNI DIKSHIT)
JCIT(HQRS-PERS.) (GAZETTED)
NEW DELHI

Copy to:-

01. All Principal Chief Commissioners of Income Tax and Principal Directors General of Income Tax, Delhi Region, New Delhi.
02. All Chief Commissioners of Income Tax, Chief Commissioners of Income Tax and Directors General of Income Tax, Delhi Region, New Delhi.
03. The Principal Commissioners/Commissioners of Income Tax, Delhi- 1,4,7,10,12,15,20, Central-1 to 3, TDS-1, TDS-2, New Delhi, PMLA.
04. The Principal Commissioners of Income Tax (AU)-1 to 10, VU-1 to 4, RU-01&02 and TU, Delhi.
05. The Commissioners/Directors of Income Tax, APA, Exemptions, I & CI, Audit-1 & 2, ITAT, IBS, CIT-DR (BAR), Judicial, Appropriate Authority, DRP, Intl Tax-1 to 3, Transfer Pricing-1 to 3, New Delhi.
06. The Addl. Directors General of Income Tax, (Expenditure Budget), Recovery, IT, Audit, Infra-1 & 2, Investigation-1 & 2, L & R-1 & 2, TPS, Vigilance, HRD, Delhi.
07. The Addl/Jt. Commissioners of Income Tax, Coordination, Personnel, Vigilance, Delhi.
08. The Under Secretary (V&L), CBDT, New Delhi.
09. The Deputy/Asstt. Commissioner of Income Tax (Admn)/(Co-ord)/(Finance)/(Litigation)/(Personnel) (NG)/(Vigilance), New Delhi.
10. The Sr. Accounts Officer, CIT's Field Pay Unit, New Delhi.
11. Personnel Book.
12. Officers concerned.
13. The AD (OL) for immediate circulation of Hindi Version.
14. All recognized Associations, New Delhi.




(SAURABH GOYAL)
DCIT(HQRS-PERS.) (GAZETTED)
NEW DELHI

सौरभ गोयल
SAURABH GOYAL
उप आयकर आयुक्त
Deputy Commissioner of Income Tax
(मुख्या.-कार्मिक)(राजपत्रित)
(HQRS.-PERS.)(Gazetted)
New Delhi/नई दिल्ली